

"See Something, Say Something" is a simple and effective practice that significantly contributes to maintaining a safe working environment. This approach is about encouraging workers to report any unsafe conditions, behaviors, or situations they observe.

If you see a hazard or unsafe act then fix it, do something, or report it, but do not ignore it. If you see an injury or incident occur, report it immediately.

Identify and report any hazards or unsafe conditions immediately. Being vigilant about identifying these issues can prevent accidents and injuries. Speak up if you see hazards like:

- Wet floors, loose or uneven flooring, or other slip and trip hazards
- Blocked emergency exits
- Damaged tools or equipment
- Poor lighting in walkways or work areas
- Missing or damaged PPE
- Unusual noises or smells
- Missing or malfunctioning safety guards
- Unstable scaffolding or ladders



Report unsafe acts and suspicious activities. By reporting these behaviors, you can prevent potential security breaches, hazardous situations, or injuries.

- Unauthorized persons in restricted areas
- Coworkers ignoring safety protocols
- Distracted behavior which can very quickly lead to accidents and injuries

When you notice a hazard or unsafe act, use available reporting channels to notify the appropriate personnel.

- To report a hazard, you may need to speak directly to a supervisor or manager, use a dedicated safety hotline, or fill out a hazard report form.
- Knowing how to report hazards ensures that they are addressed promptly.

The hazards and unsafe acts on this page are only examples and not a complete list. Think about your workplace or jobsite and consider all the potential hazards that may need to be reported.

Take action if you come across a hazard that you can fix easily and safely.

- Move a trip hazard out of the way.
 - Clean up a minor spill.
 - Remove clutter from walkways.
 - Pick up and dispose of trash or debris.
 - Secure loose cables or cords.
 - Alert someone if it seems like they are distracted.
 - Move tools or objects that are a falling object hazard.
 - Close drawers or cabinet doors that have been left open.
- Take quick action if there is an immediate threat or situation that requires a fast response. This might involve evacuating the area, administering first aid, or using a fire extinguisher.
- Promote a culture of safety by encouraging co-workers and new employees to adopt the "See Something, Say Something" mindset.



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